

TRANSFORM

COUNSELLING

Transform Counselling CIC Privacy Statement

Transform Counselling needs to collect and process certain types of personal and sensitive data about the individuals who come into contact with us in order to carry out our work. For more information on this data please request a copy of our Data Protection Policy, see below for details. We are committed to being transparent about how we collect and use that data, and to meeting our data protection obligations in accordance with the General Data Protection Regulations (GDPR).

Confidentiality and Disclosure

Transform Counselling has a strict confidentiality policy and does not normally disclose client information to third parties.

Transform Counselling may need to share data with other agencies such as funding bodies and partner organisations – however, this data will be limited to statistical, non-sensitive, non-personally identifiable information for the purposes of project monitoring.

In exceptional circumstances, Transform Counselling may give the personal information you supply to us to other agencies without your consent where we are legally required to. This is normally for one of two reasons; either to prevent harm to you or another person, or to comply with child protection requirements.

Use of Cookies

We use a third party service, Google Analytics, to collect standard internet log information and details of visitor behaviour patterns. You can read the Privacy Policy of Google here: <https://policies.google.com/privacy>. The information is processed in a way that does not identify anyone.

Like most websites, we use “cookies” to help us make our site – and the way you use it – better. Cookies mean that a website will remember you. They’re small text files that sites transfer to your computer (or phone or tablet). They make interacting with a website faster and easier – for example by automatically filling your name and address in text fields. We do not use cookies to collect personal data. The only personal data we collect via our website is via online forms that you may choose to complete. If you would prefer not to use Cookies you should change the settings in your browser.

Your Rights

You have the right to access the personal information that we hold about you, to correct information and, in some circumstances, to object to our processing of your personal information. If you wish to exercise any of these rights or have any other questions regarding your data, please email the Transform Counselling Data Protection Officer at hello@transformcounselling.org who can supply you with a copy of our Data Protection Policy.